

## **SOFA Scholarship Application/Solicitation/Selection/Award/Follow-up Process**

The subcommittee chair solicits scholarship applications through SOFA membership and ODNR service foresters in **February and March** annually.

By **March 1**, the scholarship subcommittee chair has ascertained dates and costs of camp and the amount in the SOFA scholarship fund.

Applications are to be submitted by **April 2nd** each year to designated subcommittee member – as noted on the application form.

**Prior to the April SOFA meeting**, the scholarship subcommittee members individually score each application and confer to arrive at a recommendation regarding scholarship fund award and distribution for the year. The subcommittee may recommend taking funds from the general treasury to cover a shortfall in scholarship recommendation funding.

Subcommittee consistently recommends that any funds not awarded for scholarships are contributed to OFA for scholarships or to meet camp operational costs.

Subcommittee makes recommendations to Executive Committee.

All applications and scoring sheets are retained in SOFA files by the recording Secretary.

Chair presents subcommittee recommendations to Membership for approval vote at regularly scheduled **April meeting**

Designated member of the scholarship subcommittee communicates with each applicant regarding their status **the week after the April SOFA meeting**

Designated subcommittee member follows up with scholars in **July** and plans either a presentation at a regularly scheduled SOFA meeting or a written synopsis of the student's experience at camp.

Scholarship recipients and their families are invited to Annual Meeting and Christmas Party by designated subcommittee member in October of that year.

## **Assumptions**

We want to support relatives and friends of SOFA members in good standing.

We want the camp to remain viable.

We want as many kids as possible to experience the camp.

We want an objective process by which to choose scholarship recipients.

We want to be able to demonstrate that we have used a consistent process in making selections.

No surprises.

**CAMP CANOPY**  
**Southern Ohio Forestland Association Scholarship Application**

Name:

School:

County of Residence:

Grade:

Birthdate:

Tell us about some of your interests.

How did you learn about this scholarship?

Why would you like to attend the camp?

Have you attended this camp in the past?

Would you be willing to either write about your experience at the camp or give a brief presentation at a SOFA meeting?

Please list the following information for three individuals who will give you a personal reference: Name, contact information, how this person is acquainted with you.

Return completed form to [godivapoodlesmith@gmail.com](mailto:godivapoodlesmith@gmail.com) by 4/2. We will contact by 4/20..

**CAMP CANOPY**  
**SOFA Scholarship Application Scoring Sheet**

**Applicant Name:**

**Application year:**

**PARAMETER**

**POINTS**

Form completed by applicant and returned on time	10
Applicant lives in SOFA county	15
Interests Quantity and quality (evidence of engagement)	15
How learned about scholarship	20 <i>for</i> <i>relatives/friends of</i> <i>SOFA members</i>
Why wants to attend Reason numbers and specificity	15
Attended in past?	5 <i>if not</i>
Willingness to report back	5
Three references Dependable, mature, aspirational, dedicated to learning	15
<b>TOTAL POINTS POSSIBLE</b>	<b>100</b>

**Applicant Score:**

---

**Notes:**